

A checklist for moving house

✓ TICK CHECKBOX

Before you exchange contracts	
Begin decluttering	
Check your holiday availability	
Collect quotes from removal firms	
Check your tenancy agreement – if you're renting	
Shop around for utilities	
Start accumulating boxes	
Look into storage – if you need it	
Start planning for the kids/pets to be looked after – if you need to	
After you exchange contracts	
Notify your landlord – if you need to	
As soon as possible, book...	
Your removals company	
Your childcare or kennelling – if you need to	
Your storage – if you need it	
Then, you can	
Check your home insurance policy	
Get packing	
Have your mail forwarded	
Start dismantling furniture	
Start getting the house in order	

The day before the move	
Finalise your moving day plans	
Speak to your conveyancer	
Get enough clean clothes together	
Ensure all your important documents are together	
Make up a 'first night box'	
Pack your overnight bag	
Do a final check	
On moving day	
Make sure all phones are fully charged	
Have the children and or pets dropped off/collected – if you need to	
Greet your removal team and show them what they need to take	
Make a note of your meter readings	
Lock all windows and doors	
In your new home	
Check all the services are working and take meter readings	
Check the removal team has unloaded everything correctly	
Check everything that should be there, is there	
Collect the kids/dog, or invite some friends over	
As soon as you've settled in, make sure you notify	
Your bank, credit card company, pension provider	
Your existing utility companies	
Your employer	
The DVLA – if you drive	
Your motor insurance provider – if you drive	
Council tax	
TV licensing	
Any subscriptions and services	

Disclaimer: The lists detailed above are only a rough guide to give you some idea of the sequence in which you need to do things. Hopefully, your move will proceed quickly, in which case you will have less time to do these things. It is important not to commit yourself to any expense until contracts have been exchanged, unless you are confident that the move will go ahead.